

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

MEETING DATE: April 21, 2004

DIVISION: Public Works

BULK ITEM: Yes ☐ No ☒

DEPARTMENT: Fleet Management

AGENDA ITEM WORDING: Presentation of Employee of the Month Award for December, 2003, to Dan Adams, Chief Mechanic, Fleet Management, Public Works Division.

ITEM BACKGROUND: Mr. Adams was chosen as Employee of the Month for December, 2003, and it is most fitting to present him with this award.

PREVIOUS RELEVANT BOCC ACTION: none.

CONTRACT/AGREEMENT CHANGES: n/a

STAFF RECOMMENDATION: Approval as stated above.

TOTAL COST: \$ _____

BUDGETED: Yes: ☐ No: ☐

COST TO COUNTY: \$ _____

SOURCE OF FUNDS: _____

REVENUE GENERATED: Yes ☐ No ☐

APPROVED BY: County Atty: _____ OMB/Purchasing: _____ Risk Management: _____

DIVISION DIRECTOR APPROVAL: _____

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DOCUMENTATION: INCLUDED: ☐ TO FOLLOW: ☐ NOT REQUIRED: ☒

DISPOSITION: _____

AGENDA ITEM#: B3